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Broken Appointments and Broken Brackets

- **Broken Appointments** (Failure to make an appointment without 24 hrs. prior notice)

If you miss (fail to show) for two appointments a \$ 25 fee will be assessed. We do realize that unforeseen circumstances (illness, poor weather, family emergencies) do occur and we use our discretion whether a missed appointment should be recorded. Rescheduling missed appointments may be as long as 4-6 weeks out until an appointment is available. This could prolong the time between visits and lengthen treatment time.

- **Broken Brackets** (also bands and cemented appliances)

It is very important that you/your child be aware that you need to eat with care (as per the instructions on how to care for your braces)

Each day you should check for broken brackets, bands or cemented appliances. Take a finger, touch and gently tug on each band and bracket to see if it is loose (moves up and down or slides back and forth). Your clinical assistant will show you how to do this.

If something is loose or broken, please contact the office and a proper appointment will be scheduled to repair the break.

If you come to your appointment with a broken bracket, band or appliance without notifying the office in advance, you will most likely need to reschedule an appointment to repair the break.

If more than three broken brackets/bands occur during treatment it is usually due to carelessness in eating habits, pen cap chewing, nail biting, etc. When a bracket comes off a tooth the tooth may start to move back to its original position.

If there are more than three (3) broken brackets (bands or appliances) throughout treatment, there will be a \$25 fee assessed for each break thereafter.

Excessive broken brackets and appliances will prolong treatment time.

If you have any questions about any of our office guidelines, treatment progress, or appliances, please asks a staff member or the doctor anytime. We are always available to answer your questions or concerns.